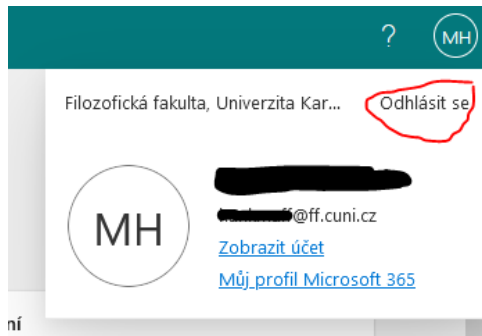
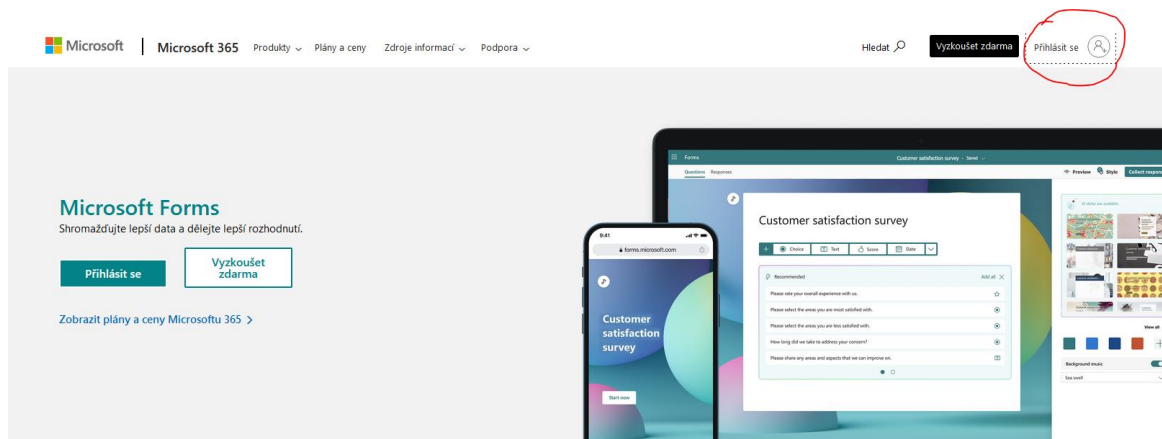


1) Open the MS Forms website
<https://forms.office.com/Pages/DesignPageV2.aspx>

2) In the upper right corner click on *Logout*

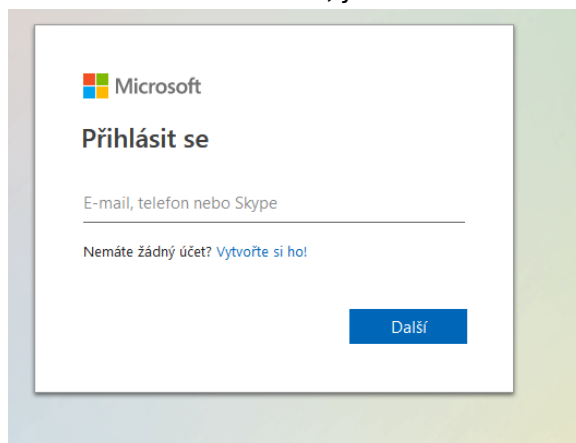


3) In the upper right corner click on *Login*:



4) If you don't want to log out, **you can open the form in a private mode**. If you do not know how to open a private window, use Google to search for "how to open a private window", do not forget to add the name of a browser you are using.

5) Enter your email address in the following format `employeenumber@cuni.cz` (students use their student number; your numbers are shown on your employee or student card).



- 6) You will be forwarded to the CAS website, where you will enter your faculty login and password and thus be logged in under your Rectorate account.
- 7) When you click on the link [4EU+ online application](#), a form will open for you to fill in.