

# Student Affairs Office

## Head of registrar

Mgr. Adéla Miškanin Holubová	room n. 126a	tel. +420 221 619 330
---------------------------------	--------------	--------------------------

## Secretary

Markéta Strnadová	room n. 126a	tel. +420 221 619 308
-------------------	--------------	--------------------------

## Student Admissions Office

**Office hours are canceled until further notice.**

**Contact is possible by e-mail [prijimacky@ff.cuni.cz](mailto:prijimacky@ff.cuni.cz)**

**or telephone: +420 773 742 224 (Tuesday, Wednesday, Thursday 9:00 a.m. – 4:00 p.m)**

## BA and MA Studies Office

### Head of the Office

Mgr. Natália Přibyllová	room n. 124	tel. +420 221 619 325
-------------------------	-------------	-----------------------

### BA and MA Studies Officers

PhDr. Jana Rišková, Ph.D. <i>A-F officer, government scholarships</i>	room n. 125	tel. +420 221 619 401
Renáta Hofmanová <i>G-Kj officer</i>	room n. 125	tel. +420 221 619 268
Jitka Jalovecká <i>Kk-Mi officer</i>	room n. 124	tel. +420 221 619 323
Mgr. et Mgr. Lívía Kotuláková <i>Mj-Pj officer, combined study</i>	room n. 124	tel. +420 221 619 400

<p>Šárka Hovorková  <b><i>Pk-Šj</i></b> officer, officer for study programmes in foreign languages: English Language and Linguistics, Logic, Российские исследования (образовательная программа имени Бориса Немцова)</p>	<p><b>room n. 124</b></p>	<p>tel. +420 221 619 389</p>
<p>Zuzana Rybenská  <b><i>Šk-Ž</i></b> officer, double degree programmes</p>	<p><b>room n. 124</b></p>	<p>tel. +420 221 619 200</p>

PhD Studies Office  
(Facebook page of PhD Studies Office)

### Head of the Office

<p>Mgr. Petra Devine</p> <ul style="list-style-type: none"> <li>• <b>programmes taught in other languages than Czech</b></li> <li>• inter-university studies, Cotutelle</li> </ul> <p><b>list of programmes</b></p>	<p><b>room n. 127</b></p>	<p>tel. +420 221 619 319  <b>chat MS TEAMS</b></p>
---	---------------------------	--

### PhD Studies Officers

<p>Mgr. Eva Votavová</p> <ul style="list-style-type: none"> <li>• history programmes</li> <li>• part of the philology programmes</li> </ul> <p><b>list of the programmes</b></p>	<p><b>room n. 127</b></p>	<p>tel. +420 221 619 836  <b>chat MS TEAMS</b>  <i>Present every day  tnil 3 pm</i></p>
<p>Martina Baslová</p> <ul style="list-style-type: none"> <li>• other programmes</li> <li>• part of the philology programmes</li> </ul> <p><b>list of the programmes</b></p>	<p><b>room n. 127</b></p>	<p>tel. +420 221 619 320  <b>chat v MS TEAMS</b></p>

Final Examination, Theses and dissertations, Graduations

Mgr. Jan Brož Final State Examination, graduations, assignment of theses and dissertations, rigorous procedure, diploma supplements	<b>room n. 126</b>	tel. +420 221 619 324
Bc. Helena Nováková Final State Examination, graduations, assignment of theses and dissertations, rigorous procedure, diploma supplements	<b>room n. 126</b>	tel. +420 221 619 324

### Study Fees, Pedagogy Studies, Practices, Excursions

Klára Kordíková	<b>room n. 126</b>	tel. +420 221 619 815 <i>Tuesday 9.00 – 12.00, or by prior arrangement on other days during this time</i>
-----------------	--------------------	--

### Scholarships

Bc. Petra Ptáčková	<b>room n. 127</b>	tel. +420 221 619 393 chat MS TEAMS
Darja Nováková	<b>room n. 124</b>	tel. +420 771 127 620

### Paluba Center

***Faculty respecting the specific needs of applicants and students based on their health status***

Centrum Paluba FF UK

e-mail: [centrumpaluba@ff.cuni.cz](mailto:centrumpaluba@ff.cuni.cz)

### Head of the Center

Mgr. Kateřina Holubová		<i>After prior e-mail agreement</i>
------------------------	--	---

### Secretary

Mgr. Kateřina Bělehrádková		<i>After prior e-mail agreement</i>
----------------------------	--	-------------------------------------

### **Odborní pracovníci**

PhDr. David Čáp, PhD.		<i>After prior e-mail agreement</i>
Mgr. Klára Herčíková		<i>After prior e-mail agreement</i>
Mgr. Petra Slánská Bímová		<i>After prior e-mail agreement</i>
Mgr. Radka Stará		<i>After prior e-mail agreement</i>