

# Application and Admission

## GENERAL INFORMATION APPLICATION FEELIST OF STUDY PROGRAMMES

We would like to inform you that the condition for entering a doctoral programme is a completed master's degree.

Applicants must have their previous study nostrificated before enrolment to study!

**PhD study programmes taught in foreign languages are fee-paying programmes. The annual tuition fee is from 1,000 to 25,000 CZK.**

**For information about the application process for PhD programmes please see our Admission procedure specifications:**

- General Admissions Procedure Requirements – PhD programmes
- Special requirements of the admission procedure for PhD programmes – (For programmes taught in English)
- Special requirements of the admission procedure for PhD programmes – (For programmes taught in Russian)
- Special requirements of the admission procedure for PhD programmes – (For programmes taught in German)

**The following attachments must be submitted in English, or in the language in which the programme is accredited as a part of the application:**

1. **PhD dissertation proposal** (3 to 5 print pages, unless specified otherwise by the entrance examination requirements for the respective programme or field of study) with the name of the academic who consulted the proposal with the applicant,
2. **Curriculum vitae**,
3. **Bibliography** relevant to the field of study,
4. **Overview of academic achievements** (publications, research, employment, etc.).
5. **A proof of language competence**, i.e. a certified copy of any of the following documents of language competence in the language in which the study programme is accredited:  
secondary school-leaving examination with a curriculum realised in the relevant language; proof of completion of any university degree programme accredited in the relevant language; proof of successful completion of any certified examination in the relevant language at B2 level or higher according to the list in the appendix to these Conditions, whereby no certified examinations other than those listed above will be taken into account; proof of completion of a language examination in the relevant foreign language at B2 level or higher, completed as part of any university course; for graduates of the Faculty of Arts or other faculties of Charles University, a relevant document generated from the information system may be submitted instead of a certified copy. The list of language certificates recognised by the University is attached to these Conditions and is published on the website of the Faculty of Arts of Charles University.
6. Applicants applying to any of the programmes or fields of study accredited in languages other than Czech must submit their **transcript of records** in addition to the attachments above. Transcripts of records may be submitted in Czech, Slovak, English, or in the language in which the programme or field of study is accredited.

**Applicants must state their full name, the name of the programme, and the title of their dissertation proposal in the heading of the first page of each attachment.**

**Applicants are obliged to fill in the application with a potential doctoral thesis advisor, or consultant, with whom they have consulted their dissertation proposal.**

This choice is preliminary, the admissions committee may, after consultation with the candidate, nominate another advisor.

List of advisors is available in the electronic application in the section "Information concerning doctoral study".

Information concerning doctoral study

Master thesis title:

Doctoral thesis topic (other, please specify):

Doctoral thesis advisor:  - list of doctoral thesis advisors

Attachments

- Curriculum Vitae -
- Doctoral project -
- Outline of previous academic career -
- Reading list of works related to the field of study -
- Transcript of Records -
- Other -

obligatory attachments

Applications for study at the Faculty of Arts, Charles University can be submitted only electronically via the Student Information System (SIS)!

**You will be asked to log in before submitting your application:**

If you are a current student of Charles University, please use your assigned student username to log in. Equivalent to this username is your personal number that can be found on your student identification card under your photograph. Should you experience any issues with your password, please visit the CAS website, where you can request a new password and get more information about Central Authentication Service (CAS).

If you are a new applicant who has not previously studied at CU and have never submitted an application for study in the

past (regardless of success), you will be asked to register prior to submitting your application. In order to do so, you will be asked to provide a registration email address to which an email will be sent containing a link to a page where you will be able to set up your new password. You will need to use this email address and password in the course of the whole application process, as only under these credentials all of your current applications will be displayed. However, these credentials cannot be used for logging into other modules of the Student Information System (SIS).

Whenever you log in again after having submitted your application, you will see a list of all applications you have submitted under your name displayed in the upper right-hand corner, in the "My applications" section. If you use a different email address than the one provided during registration, only the "New applicant" option will be displayed in the upper right-hand corner and the "My applications" button will not be available.

Please do not create a new application under a different e-mail address, as this complicates the identification not only for the system but also for the employees of the Admission Procedure Department. If you are unable to log in to your existing account again, please contact us at [prijimacky@ff.cuni.cz](mailto:prijimacky@ff.cuni.cz), and we'll be happy to help you renew your login process.

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You can also find general information about studying in Prague [here](#).

**Application Fee is 1200 CZK per one online application.**

## **WE STRONGLY RECOMMEND PAYING THE FEE BY CARD!**

### **Payment information**

Amount to be paid: **1200 CZK**

Account number: **85631011**

Bank code: **0100**

Specific symbol: *(application ID)*

Variable symbol: **820001**

IBAN: **CZ9601000000000085631011**

SWIFT: **KOMB CZ PP**

## **INFORMATION ABOUT THE PAYMENT FOR OWNERS OF BANK ACCOUNTS IN FOREIGN CURRENCIES**

If you pay from an account in different than Czech currency, first of all, please, check your bank's transfer fee and then add this fee to the total amount of the payment so that the resulting sum corresponds precisely with the application fee. When you pay by bank transfer, we also recommend you to generate a confirmation of the transfer in your internet banking and send it along with your application number by email at [prijimacky@ff.cuni.cz](mailto:prijimacky@ff.cuni.cz) so that we can find your payment in our electronic accounting system. The processing and assigning of the bank transfer may take several days. After approximately a week, we recommend you check if the payment was received and paired with your application.

If you would like to prevent issues connected with transfers and fees, pay the application directly by card in the Student Information System. We strongly recommend you to choose this method of payment. When paying by card, it is impossible to input wrong payment details and it immediately pairs with your application in the payment gateway, i.e., you will be at once notified that your application is paid for.

**In the regular admission procedure for the academic year 2024/2025 we are opening the following doctoral study programmes taught in languages other than Czech**

**Applications for the doctoral programmes can be submitted until 30 March 2024**

**Application for the doctoral programme Digital Social Science can be submitted until 31 July 2024**

Regular entrance examination dates: 21 – 25 May 2024

Regular entrance examination dates for the doctoral programme

Digital Social Science: 9 – 20 September 2024

Alternative entrance examination dates: 28 – 29 May 2024

Alternative entrance examination dates for the doctoral programme Digital Social Science: 23 – 27 September 2024

Results of the entrance examinations to be announced in the online system by 31 May 2024

Results of the entrance examinations for the doctoral programme Digital Social Science to be announced in the online system by 30 September 2024

PhD study programmes taught in Czech language can be found **HERE**.

STUDY PROGRAMME	FORM	LANGUAGE	EXPECTED NUMBER OF ACCEPTED APPLICANTS	SUBJECT AREA BOARD	CONTACT FOR CONSULTING PHD DISSERTATION PROPOSAL	ANNUAL TUITION FEE
Anglophone Literatures and Cultures	full-time	English	6	list of members	prof. Mgr. Ondřej Pilný, Ph.D.	CZK 25,000
Anglophone Literatures and Cultures	combined	English	2	list of members	prof. Mgr. Ondřej Pilný, Ph.D.	CZK 25,000

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Asian History and Culture	full-time	English	3	list of members	prof. PhDr. Olga Lomová, CSc.	CZK 25,000
Asian History and Culture	combined	English	1	list of members	prof. PhDr. Olga Lomová, CSc.	CZK 25,000
Auxiliary Historical Sciences	full-time	English	1	list of members	prof. PhDr. Hana Pátková, Ph.D.	CZK 25,000
Auxiliary Historical Sciences	combined	English	1	list of members	prof. PhDr. Hana Pátková, Ph.D.	CZK 25,000
Classical Archaeology	full-time	English	2	list of members	prof. PhDr. Peter Pavúk, Ph.D.	CZK 25,000
Classical Archaeology	combined	English	1	list of members	prof. PhDr. Peter Pavúk, Ph.D.	CZK 25,000
Classical Philology	full-time	English	1	list of members	doc. PhDr. Dagmar Muchnová, CSc.	CZK 25,000
Classical Philology	combined	English	1	list of members	doc. PhDr. Dagmar Muchnová, CSc.	CZK 25,000
Digital Social Science	full-time	English	2		doc. PhDr. Vít Střítecký, M.Phil., Ph.D.	CZK 25,000
Egyptology	full-time	English	2	list of members	prof. Mgr. Miroslav Bárta, Dr.	CZK 25,000

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Egyptology	combined	English	2	list of members	prof. Mgr. Miroslav Bárta, Dr.	CZK 25,000
General Linguistics	full-time	English	5	list of members	doc. PhDr. Jiří Nekvapil, CSc.	CZK 25,000
General Linguistics	combined	English	3	list of members	doc. PhDr. Jiří Nekvapil, CSc.	CZK 25,000
Germanic and Nordic Languages and Literatures	full-time	English	2	list of members	prof. Mgr. Martin Humpál, Ph.D.	CZK 25,000
Germanic and Nordic Languages and Literatures	combined	English	2	list of members	prof. Mgr. Martin Humpál, Ph.D.	CZK 25,000
Germanoslavistika (International double degree programme with Sapienza University)	full-time	Russian	3	list of members	doc. Mgr. Libuše Heczková, Ph.D.	CZK 1,000
Germanoslawistik (Deutsch und Slawistik - International double degree programme with Sapienza University)	full-time	German	3	list of members	doc. Mgr. Libuše Heczková, Ph.D.	CZK 1,000
History of Visual Arts	full-time	English	2	list of members	doc. PhDr. Richard Biegel, Ph.D.	CZK 25,000



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History of Visual Arts	combined	English	2	list of members	doc. PhDr. Richard Biegel, Ph.D.	CZK 25,000
History / General History	combined	English	2	list of members	prof. PhDr. Václav Horčíčka, Ph.D.	CZK 25,000
Information Science	full-time	English	3	list of members	Mgr. Jindřich Marek, Ph.D.	CZK 25,000
Jewish Studies (joint programme with the Czech Academy of Sciences)	full-time	English	3	list of members	doc. PhDr. Pavel Sládek, Ph.D.	CZK 25,000
Jewish Studies (joint programme with the Czech Academy of Sciences)	combined	English	1	list of members	doc. PhDr. Pavel Sládek, Ph.D.	CZK 25,000
Medieval and Neo-Latin Studies (joint programme with the Czech Academy of Sciences)	full-time	English	2	list of members	doc. Mgr. Lucie Doležalová, M.A., Ph.D.	CZK 25,000
Modern Economic and Social History	full-time	English	1	list of members	prof. PhDr. Ivan Jakubec, CSc.	CZK 25,000
Modern Economic and Social History	combined	English	1	list of members	prof. PhDr. Ivan Jakubec, CSc.	CZK 25,000
Musicology	full-time	English	1	list of members	prof. PhDr. David Eben, Ph.D.	CZK 25,000

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Musicology	combined	English	1	list of members	prof. PhDr. David Eben, Ph.D.	CZK 25,000
Philosophy (joint programme with the Czech Academy of Sciences)	full-time	English	3	list of members	doc. James Hill, Ph.D.	CZK 25,000
Philosophy (joint programme with the Czech Academy of Sciences)	combined	English	2	list of members	doc. James Hill, Ph.D.	CZK 25,000
Phonetics	full-time	English	1	list of members	prof. PhDr. Jan Volín, Ph.D.	CZK 25,000
Political Science (joint programme with the Faculty of Social Sciences)	full-time	English	1	list of members	doc. PhDr. Ing. Milan Znoj, CSc.	CZK 25,000
Political Science (joint programme with the Faculty of Social Sciences)	combined	English	1	list of members	doc. PhDr. Ing. Milan Znoj, CSc.	CZK 25,000
Romance Languages	full-time	English	1	list of members	prof. PhDr. Petr Čermák, Ph.D.	CZK 25,000
Romance Literatures	full-time	English	2	list of members	prof. PhDr. Eva Voldřichová Beránková, Ph.D.	CZK 25,000
Romance Literatures	combined	English	2	list of members	prof. PhDr. Eva Voldřichová Beránková, Ph.D.	CZK 25,000

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Slavjanskije filologii (joint programme with the Czech Academy of Sciences)	full-time	Russian	3	list of members	prof. PhDr. Hana Gladkova, CSc.	CZK 25,000
Slavjanskije filologii (joint programme with the Czech Academy of Sciences)	combined	Russian	3	list of members	prof. PhDr. Hana Gladkova, CSc.	CZK 25,000
Sociology (joint programme with the Czech Academy of Sciences)	full-time	English	2	list of members	doc. PhDr. Jiří Buriánek, CSc.	CZK 25,000
Sociology (joint programme with the Czech Academy of Sciences)	combined	English	2	list of members	doc. PhDr. Jiří Buriánek, CSc.	CZK 25,000
Translation Studies	full-time	English	1	list of members	doc. PhDr. Tomáš Duběda, Ph.D.	CZK 25,000